

Minutes of the

Regular Meeting of the Board of Directors of the Truckee-Donner Recreation and Park District

April 14, 2011

The meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was called to order by Chairman Werbel at the Community Recreation Center, 8924 Donner Pass Road, Truckee, CA, at 6:00 P.M.

Roll Call –

Directors Present: Kevin Murphy, Peter Werbel, John Monson, Kristin York.

Directors Absent: Janet Brady.

Others Present: Steve Randall, General Manager; Sue Mitchell, District Clerk; Dan O'Gorman, Recreation Superintendent; John Shaffer, Park Superintendent; Bryce and Phyllis Keller, residents; Bryan Devore, TAC; Bob French, PAC; Tom Acord, Community Chorus; Keith Vogt, PAC.

Public Input – None.

Unfinished Business

Chairman Werbel announced he owns property within 500' of the proposed performing arts center and recused himself from discussion on Items 4.1, 4.2, and 4.3, and stepped down from the dais.

4.1 Review new design proposal from architects for the Truckee Performing Arts Center –

a) Report from Performing Arts Commission on the building design – Director York stated we met to review the new designs removing the old building. The consensus was to find a happy medium between the extremely rustic look and the modern look. There was a lot of talk about functionality. The architects will present a revised plan at the May 3rd meeting. There is discussion about beginning community outreach on the project independent of the bond. We are putting a fact sheet together about what the performing arts center will be, what the vision is, what its function is, and how it will serve the community. Director York stated she thinks you get broader coverage for less money with a web-based survey. It is old technology to phone people on their land lines.

4.4 Appointments to the Equestrian Commission – Manager Randall stated we received nine applicants. The subcommittee's recommendation is to appoint all nine. Director Monson moved to accept all nine applications as submitted for the equestrian commission, seconded by Director York. Motion passed unanimously.

Board direction: Agendize a discussion of funding a survey at the May Board meeting and a formal discussion to make a decision on the bond measure at the July meeting. In addition, task the general manager to look into alternative survey methods and report back to the Board in May.

4.2 Discussion of different building types for construction of the proposed Aquatic Center –

a) Presentation and discussion of steel building structures – The Board listened to a presentation via teleconference from Randy Striplin, Striplin Walker Construction, and Craig Bergman, Metallic Buildings:

- The buildings are pre-engineered metal building systems. They have done 18 of the buildings at the Pioneer Commerce Center in Truckee and they are very familiar with the snow loads. They would account for snow loadings and codes that would be required for the Truckee area.
- Randy Striplin worked on a pool facility, while working for a contractor in Sacramento, called the Rancho Arroyo Athletic Club. It was an 80,000 square foot building that engulfed indoor tennis courts, an indoor Olympic size swimming pool, racquet ball courts, weight room and locker room facilities.
- They use an insulated foam panel system with a metal steel finish on both sides. The exterior has many choices and the interior is a nice clean white smooth finish baked on at the factory. It is a bullet proof system for rust. The insulated panels come in different thicknesses with different R rating values for energy savings.
- Metallic Metal Building company would be the manufacturer. The manufacturer provides the structural design of the system and they look to the owner or the contractor to define the way they want the system to look. The whole package would be put together from the design all the way to the last plant in the ground.
- It would take an acoustic engineer to analyze, but gyms in the Phoenix area used perforated panels that really damped the sound down. They have basketball courts inside and acoustically there is no real echo.
- Condensation is caused by lack of insulation or lack of ventilation. It would be a design criteria to bring in the proper ventilation for the condensation factors of a pool. The roof is not ventilated, the room is ventilated because of the snow load.

Dan Kates, TAC, (on speaker phone), stated he would visit the Rancho Arroyo pool facility and report back to the Board.

Bryan Devore stated Elk Grove is looking at a monolithic concrete community center. There was a picture of it in the paper and it would be a good source. Manager Randall will look into it.

b) Discussion of potential feasibility study for a concrete monolithic dome structure for the Aquatic Center – Director Murphy moved to authorize the general manager to get a feasibility study for a monolithic concrete dome structure as discussed at the last Board meeting, not to exceed \$20,000, seconded by Director Monson. Motion passed with three ayes (Murphy, Monson, York), one abstain (Werbel), and one absent (Brady).

4.3 Potential Bond Measure for aquatics, performing arts, and trails –

a) Discussion of proposals for an economic impact report on the three projects – Manager Randall stated we sent out an RFP and received one proposal from Applied Development Economics (ADE) for \$20,390. Director York stated we are going to give them as much information as we can to keep the cost down. The report can be updated if some of the variables change and should be good for a year. Director Murphy made a motion to task the general manager to contact ADE to initiate an economic impact study for all three projects not to exceed \$20,390 as indicated in the proposal, and to have the deliverable by July 1st. Director Murphy stated 1/3 of the cost will come out of the general fund and 1/3 each from the performing arts and aquatics funds. Motion was seconded by Director

Monson and passed with three ayes (Murphy, Monson, York), one abstain (Werbel), and one absent (Brady).

b) Update on other potential funding sources – Manager Randall stated Paco Lindsay, Truckee Trails Foundation, went to a Glenshire Homeowner's meeting and they indicated they were favorable to using about \$500,000 of TSSA funds. They did have concerns about the pool being part of the project. Paco Lindsay will be approaching the Tahoe Donner Association at their May meeting. The next step is to approach the town.

c) Discussion on potential bond amounts for the three projects – No discussion.

Director Murphy stated it is critical we get an agreement with the Town of Truckee agreeing to work with the Recreation District if we get the funds to build the trails. A letter of understanding has to be in place prior to the July Board meeting.

(Director Murphy left at 7:50 P.M.)

4.5 Discussion of American Tower's offer to purchase a perpetual easement for use of their existing cellular phone site located on District property – After discussion, Chairman Werbel moved to reject the American Tower offer for a perpetual easement for the cellular phone tower, seconded by Director York. Motion passed with three ayes and two absent (Brady and Murphy).

4.6 Discussion of future phases of the master plan – Chairman Werbel stated he heard Squaw Valley might be considering getting rid of their ice rink. Manager Randall stated he contacted them and told them we would be interested.

New Business

5.1 Six month review of District Fiscal Year budget – Manager Randall stated staff has been meeting on the budget. Expenditures are under at this point, but employee services are over. We are heading into our busy season. We are ahead on the revenue side. He provided a profit and loss for all programs. Staff is looking at all deficits and will come up with alternatives on how to make it better.

5.2 Review of proposed agenda for annual board/staff retreat – Manager Randall provided an agenda for review. The Board was in consensus.

5.3 Discussion on a potential SurveyMonkey.com survey for staff to evaluate the General Manager – Manager Randall stated we purchased a SurveyMonkey membership. We have the ability to do this in-house. Manager Randall suggested Chairman Werbel talk about this at the Board retreat and let staff know the importance and the anonymity of the survey. Chairman Werbel will be the only one who will see the survey and results. The Board was in consensus.

Special Announcements – The Easter Egg Hunt is coming up a week from Saturday.

Consent Calendar

7.1 Approval of the minutes of the Regular Board meeting of March 10, 2011.

7.2 Review the correspondence list for the month of March, 2011.

Director Monson moved to approve the consent calendar as presented, seconded by Chairman Werbel. Motion passed unanimously.

Financial Report

The monthly financial report was reviewed and discussed.

Reports

General Manager –

a) Citizen Art Committee update – The current art show will come down the end of May. They are going to invite a specific group to put up their show for the summer and we will go back to our regular show in the fall. They will partner with Truckee Day for the summer event and they will make a sculpture out of found art. The opening will be at the first Summer-In-The-Park concert.

b) Marketing report – The marketing report was reviewed.

Recreation Division – Superintendent O’Gorman reported:

Numbers are down because of the weather. We are doing a survey at the pool to find out what people would like better. We will be handing out Get Fit Truckee Cards to fitness center users and pool users. They can give the cards to others to try out the facilities. Superintendent O’Gorman talked to the aquatic center at Morgan Hill. They were at 60% cost recovery, but when they combined with their fitness center, they went up to 95% cost recovery. We are starting to do combo pool and fitness center passes.

a) Update on Skate Park improvements – Superintendent O’Gorman stated they are doing their first fund raising event at the end of April. They have a website now.

Park Division – Superintendent Shaffer reviewed his park report.

a) Update on West End Beach Pavilion Project – Nothing to report.

Board Subcommittees

10.1 Performing arts committee (Brady and York) – Nothing to report.

10.2 West End Beach Pavilion upgrade project (Monson and Werbel) – Nothing to report.

10.3 Aquatic Center Committee (Werbel and Brady) – Nothing to report.

10.4 Audit Committee (Murphy) – Nothing to report.

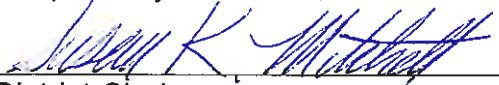
10.5 Equestrian Committee (Werbel and Monson) – Manager Randall will send out an e-mail to the nine applicants and set up a meeting.


Additional Matters of Interest to Board Members – Nothing to report.

Closed session (Government Code Section 54957.6) – Discussion of General Manager’s yearly evaluation. Postponed to next month.

Adjournment – The meeting was adjourned at 8:45 P.M.

Respectfully submitted,


District Clerk


Chairman of the Board of Directors


Secretary of the Board of Directors