

## Minutes of the

### Regular Meeting of the Board of Directors of the Truckee-Donner Recreation and Park District

January 13, 2011

The meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was called to order by Chairman Werbel at the Community Recreation Center, 8924 Donner Pass Road, Truckee, CA, at 6:00 P.M.

#### **Roll Call –**

**Directors Present:** Kevin Murphy, Peter Werbel, John Monson, Kristin York, Janet Brady (via teleconference).

**Directors Absent:** None.

**Others Present:** Steve Randall, General Manager; Dan O’Gorman, Recreation Superintendent; Pat Davison, CATT; Keith Vogt, resident; Cindy Smith, resident; Paco Lindsay, Truckee Trails Foundation; Elizabeth Archer, Inner Rhythms; Paquita Bath, Truckee Tahoe Community Foundation; John Echols, Arts for Schools; Steve Thompson, Chris Nelson, Nancy Davis, and Lorelle Banzett, Truckee Community Chorus; Jessica Fowler, Twin Ridges Home Study Charter School; Janet Phillips, Tahoe-Pyramid Bikeway; Mark Brown, Town of Truckee; Lynda Beitel, guest; Dan Kates and Debbie Meyer, Truckee Aquatic Coalition; Mary Blocher, Truckee Donner Horsemen; Raine Howe, AFTS; Kellie Cutler, Arts Administrator; Carol Ann Pauli, Arts/Rodeo.

**Public Input** – Paquita Bath, Truckee Tahoe Community Foundation Board member, stated she would like to remind the Board about the program called “Speak Your Peace” that the Board previously endorsed. It was designed to encourage people to have a civil dialogue. Last year many of the public bodies throughout Truckee endorsed this to support the community in feeling comfortable disagreeing and having debates. We want to encourage you to agendize this again for future discussion.

Jessica Fowler, Twin Ridges Charter School, thanked the District for renting the old community center facility to them. It is getting a lot of great use and they really enjoy the space.

#### **Unfinished Business**

**4.1 Update on development of the Truckee Cultural Arts Center** – Chairman Werbel announced he owns property within 500’ of the proposed project, recused himself from discussion on Items 4.1 and 4.2, and stepped down from the dais.

Manager Randall stated you have an update from the architects. The final HPAC meeting is scheduled for January 26<sup>th</sup>. Once it has HPAC approval, it will go to the town planning commission. The architects are suggesting we set up a public meeting to present the plan to the community after the HPAC meeting. Board discussion:

- The architects are considering moving the western store front. The Board talked about keeping the western store front.
- We were going with a '70's era as opposed to a '50's era. In order to mitigate costs, we were going to retain as much of the existing facility as it stands today. There have been enough generations who have had that look, and that could constitute historical.

- Instead of paying the consultant, we could keep the community outreach local with people in Truckee and save money.
- TDRPD can educate, but we can't influence. If we do the education, each contingency has to be willing to take it a step further and influence a vote.
- We can't move forward without an agreement between the Town of Truckee and the District regarding the \$8 Million bond measure portion and how those monies funnel to the town for trails. The trails coalition has to meet with the town.
- We would do the community a big disservice if we compete with Measure A.
- We should retain the consultant on an hourly basis so we don't go silent.

Manager Randall stated he contacted Charles Heath and his recommendation is to do public education and conduct a survey right before we decide to put it on a ballot or not. The survey would cost \$15,000 to \$17,000. Mr. Heath has been working with other entities doing surveys and people are not convinced the economy has turned around. If we hire him at this point for three months to work with the District and the stakeholders, we are looking at \$16,500 (\$5,500 per month).

Public comment:

- The outreach will only be successful if the three groups are willing to commit to that endeavor and organize. It has to be clear to the community that there is no opposition or competition within the three groups.
- \$15,000 could go a long way to educate people here in our community as opposed to paying the consultant. Preferably, we could bring him in to meet with the groups just once or twice.
- Research on the economic impact will play a strong part in the educational piece.
- Spending \$8 Million for the trails over \$6.5 Million for the performing arts center is questionable. These trails will be paved and won't be usable for five to seven months of the year.
- Measure A will go to a vote March 8<sup>th</sup>. We don't want to compete with Measure A. The education process should gear up after Measure A. It will be a good marker for us to see if it passes.

Vice Chairman Murphy moved to retain Charles Heath on an hourly basis for continued meetings with the stakeholders and to address going silent; and to move the timing for a bond measure out three more months and make a decision at the July Board meeting whether or not to go forward. Director Monson seconded the motion. The Board was in consensus to have Charles Heath meet with the Performing Arts Commission as soon as possible after it is formed. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

Mark Brown, Town of Truckee, stated this has been on the town radar for quite a while. The steps you are taking tonight are significant. This is the information the town has been looking for to go forward.

The Board tasked the Trails Coalition to report back to Manager Randall with a timeframe and plan to approach the Town of Truckee to work on an agreement.

4.3 Discussion of future phases of the master plan – Nothing to report.

4.4 Update on Performing Arts Commission – Manager Randall stated we ran an ad in the Sierra Sun for applicants to be on the performing arts commission. The original size of the commission was going to be seven members plus two Board members. We had 13 applicants and Directors Brady and York were tasked to come back with a recommendation on who will be on this commission.

Director York stated we are incredibly pleased with all of the applicants. They come from a very broad section of the community and all have been in the arts as a performer, administrator, or fund raiser. It is a really exciting group. We would like to invite all 13 members to be part of the commission, with seven to nine of them serving as voting members for the first six months. At the end of that six months, that group can then appoint their own executive leaders. We still have four people to interview. Director York moved to accept all 13 applicants to the commission and allow the subcommittee to appoint seven voting members, seconded by Vice Chairman Murphy. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

### **New Business**

5.2 Update on Tahoe-Pyramid Bikeway Project – (Chairman Werbel returned to the dais). Janet Phillips, President, Tahoe-Pyramid Bikeway, made a PowerPoint presentation with an update and overall description of the project. She stated we have a two mile stretch of trail open east of Reno, which is our first trail on private land. The 116 mile concept is from Tahoe, along the Truckee River, to Pyramid Lake. There is discussion at Nevada County about removing the famous bridge in Hirshdale. We have been assured there will be an alternate route provided. She reviewed the challenges and direction the project is taking. Ms. Phillips stated we have the support of the Sierra County Supervisors, Truckee-Donner Recreation and Park District, and Supervisor Owens is ready to take this to the Nevada County Supervisors for a resolution of support.

5.6 Discussion of future uses of the rodeo arena - Manager Randall stated we need to start getting more use of the rodeo arena. We have some potentially major maintenance issues. He would like to schedule a public meeting to present the issues and get input on how to proceed. He will invite everyone who is interested in equestrian/horsemanship activities. Mary Blocher, President of the Horsemen's Association, stated we are very interested in maintaining an equestrian presence in Truckee. The arena is historical. It is part of our mission to maintain and preserve that western heritage here. We recognize it is an underutilized facility and we are very interested in meeting, planning, and collaborating together to make this a thriving facility. The Board directed Manager Randall to move forward with a community meeting.

5.1 Annual approval of Authorized Signature Sheet (Board and personnel authorized to sign warrants/checks/payment requests) – Manager Randall stated this is required every year by the County of Nevada. Director Murphy moved to approve the Authorized Signature Sheet, seconded by Director Monson. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

5.3 Review of rental rates for Club Sports at the CRC Gymnasium – Superintendent O'Gorman stated when we first looked at rates for the gym we came up with a rate of \$50

an hour for team practices because a lot of the local sports teams were paying \$60 an hour in Reno. We are starting to get, on a regular basis, eight to ten players during open gym. They come in with their coach and say they are doing a drop-in, but they are doing regular practice. If we lower the fee, we think we could get quite a few kids into the gym. Vice Chairman Murphy moved to approve the proposed changes to rental rates for youth as written, moving from \$50 to \$30 on the half gym, and \$75 to \$60 on the full gym, seconded by Director York. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

5.4 Review and approval of Truckee Wetlands Restoration – Letter of Intent – Manager Randall recommended the Board approve the Letter of Intent. He stated it doesn't commit us to any funding, only support so they can get grants. Director York made a motion to approve the Truckee Wetlands Restoration Letter of Intent, seconded by Vice Chairman Murphy. Motion passed unanimously.

5.5 Discussion of the possibility of cross-country skiing on the golf course – Chairman Werbel stated a number of people have suggested the golf course might be a great place for beginner skiers. People have asked about the possibility of having a cross-country trail where they could take their dog. Although he thinks it is a wonderful idea, there is huge sun exposure there. More than likely there would only be a couple months of use. Rather than the golf course, there may be an opportunity on the Legacy Trail between the two parks, which is much more shaded. In Sun Valley they set track on similar trails. People can buy a season pass, otherwise it is done on the honor system. There are a good number of people who do not pick up after their dogs, but that happens within the first 800 yards. This would not be in competition with local ski areas, it would be a feeder system leading to more progressive areas. It would help the local shops. The Board was in consensus it would be very well received by the community and directed Superintendent Shaffer to pursue this. Director Brady will call the school district to find out if we could use their track setting equipment.

**Special Announcements** – Nothing to report.

### **Consent Calendar**

7.1 Approval of the minutes of the Regular Board meeting of December 9, 2010.

7.2 Approval of the minutes of Special Board meeting of December 6, 2010.

7.3 Review the correspondence list for the month of December, 2010.

Chairman Werbel moved to approve the consent calendar, seconded by Vice Chairman Murphy. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

*The Board convened to a short meeting of the Truckee-Donner Recreation and Park District Financing Corporation for the purpose of approving the minutes of the annual Finance Corporation meeting held December 9, 2010.*

7.4 Approval of the minutes of the Annual Board meeting of the Truckee-Donner Recreation and Park District Financing Corporation. Chairman Werbel moved to approve the Finance Corporation minutes, seconded by Director York. Ayes: Murphy, Werbel, York, Monson, Brady. Motion carried unanimously.

*The Regular meeting of the Board of Directors of the Truckee-Donner Recreation and Park District was then reconvened.*

## **Financial Report**

The financial report was reviewed. Manager Randall passed out and reviewed an analysis of property taxes and the pool assessment.

## **Reports**

General Manager – Manager Randall reported:

- a) Citizen Art Committee update – The next show, "Weather", is scheduled for Friday, February 11<sup>th</sup>.
- b) Update on design build potential for future projects – Manager Randall met with other government entities. He stated it is not feasible at this point because it is too steeped in politics. We can take a look at construction management for future projects.
- c) Update on Glenshire Bridge Park Project – The Forest Service is looking at some grant possibilities for the bathroom.
- d) Update on skate park improvements – Superintendent O'Gorman stated the group has narrowed it down to two choices, lights or adding to the street course. We are going to check with the town and see if we can expand on the street course and we are getting quotes for lights. The group is discussing fundraisers to raise half of the funds. They have a working group to keep the trash picked up and help us audit the number of people who use that facility.
- e) Marketing report - Reviewed.

Recreation Division – Superintendent O'Gorman reviewed his recreation report.

Park Division – Superintendent Shaffer reviewed his park report. Director Monson stated he has observed large puddles at the base of the drinking fountain in the gym. It is a safety issue. Director Monson recommended we remove the garbage bag and duck tape from the sign at Ponderosa Golf Course. It is signage and people drive by year round. Superintendent Shaffer will remove the garbage bag and tape. Chairman Werbel stated he has heard comment that it would be nice to have "in partnership with Truckee Tahoe Airport District and the Town of Truckee" on that sign.

- a) Update on West End Beach Pavilion Project – Superintendent Shaffer stated he provided information to the town in response to their questions regarding the type of events held there, the number of people, the number of vehicles, and the history of the pavilion. It is still with the planning department.

## **Board Subcommittees**

- 10.1 Make appointments to committees –
- 10.2 Performing arts committee (Brady) – Director York will serve on this committee along with Director Brady.
- 10.3 West End Beach Pavilion upgrade project (Monson) – Director Werbel will serve on this committee along with Director Monson.
- 10.4 Aquatic Center Committee (Werbel and Brady) – Werbel and Brady will remain on this committee.
- 10.5 Budget Committee – Strike this committee for now.
- 10.6 Audit Committee – Director Murphy will remain on this committee for the audit in process.

**Additional Matters of Interest to Board Members** – Vice Chairman Murphy stated Chairman Werbel organized a binder that contains historical components as we march through this bond process. He would like a copy of that for all Board members and the content posted on our website. Chairman Werbel stated he went to a Citizen Art Committee meeting and they really have their act together. They are a fun group and it was a fun meeting to attend.

**Closed session (Government Code Section 54957.6)** – Discussion of General Manager's yearly evaluation. Chairman Werbel stated he would like to review the General Manager's evaluation form. Manager Randall will forward the evaluation form to the Board.

**Adjournment** – The meeting was adjourned at 9:05 P.M.

Respectfully submitted.

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District Clerk

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Chairman of the Board of Directors

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Secretary of the Board of Directors