

Truckee-Donner Recreation and Park District Policy Handbook

POLICY TITLE: Employee Training Period
POLICY NUMBER: 202

202.10 The service of a six (6) month “in training” period is required when a person enters the employment of the District, or is promoted to a new position in a different job classification. During the training period, the immediate supervisor shall evaluate the work and efficiency of the employee. At, or prior to the termination of said six month training period, the General Manager, at his sole discretion, may impose a second six (6) month “in training” period resulting in a total training period of one (1) year.

202.20 Any employee may be rejected by the District during the training period for reasons relating to the employee’s qualifications, the good of the service, or failure to demonstrate merit, efficiency, fitness and moral responsibility. A rejection during the training period is effected by the service upon the employee of a written notice of rejection which shall include an effective date for the rejection which shall not be later than the last day of the training period.