

# Truckee-Donner Recreation and Park District Policy Handbook

**POLICY TITLE:** Committees of the Board of Directors  
**POLICY NUMBER:** 406

**406.10** The Board Chair shall appoint such ad hoc or standing committees as may be deemed necessary or advisable by himself/herself and/or the Board. The duties of the committees shall be outlined at the time of appointment, and the committees shall be considered dissolved when a final report has been made.

**406.20** The following shall be standing committees of the Board

**406.21.** Budget and Finance/Audit Committee

**406.22** The Board's standing committees may be assigned to review District functions, activities, and operations pertaining to their designated concerns. Said assignment may be made by the Board Chair or a majority vote of the Board. Any recommendations resulting from said review should be submitted to the Board in a written or oral report.

**406.23** All meetings of standing committees shall conform to all open meeting laws (Brown Act).

**406.24** A standing committee is defined as a Board subcommittee which has either: (1) a continuing subject matter jurisdiction, or (2) a meeting schedule fixed by charter, ordinance, resolutions, or formal action of the Board. Even if comprised of less than a quorum of the Board, a standing committee is subject to the Brown Act.

**406.30** Appointed Bodies – Whether permanent or temporary, decision-making or advisory, including volunteer groups, task forces, and citizen groups created by formal action of the Board are legislative bodies subject to the Brown Act.