



TRUCKEE-DONNER Recreation & Park District

Inspiring Creative Active Lives for a Healthy Mountain Community

Meeting Notice

Truckee-Donner Recreation and Park District Board of Directors

Thursday, September 27, 2018, 6:00 P.M.

Truckee Community Recreation Center, 8924 Donner Pass Road

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

Agenda

1. OPEN MEETING – 6:00 P.M.

2. Roll Call –

3. **Public Comment** – This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question, refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.

Agenda Item Process – The board will follow the process below on each agenda item:

1. Staff report.
 - a) Questions from the board to staff.
2. Applicant presentation.
 - a) Questions from the board to the applicant.
 - b) Public comment – Limited to three minutes.
 - c) Board deliberations and discussion.
 - d) Board action (if action needs to be taken).

4. Unfinished Business –

4.1 Discussion/Possible Action regarding Community Art Center Outdoor renovation project

4.2 Discussion/Possible Action regarding Outdoor Covered Pavilion/Ice Rink located at Regional Park

- a) Request for proposal for architectural services.
- b) Request for proposal for economic study.

4.3 Discussion/Possible Action regarding Adoption of FY 2018-2019 Final Budget

4.4 Discussion/Possible Action regarding new irrigation system for Ponderosa Golf Course

5. New Business –

5.1 Discussion/Possible Action regarding Board/Staff Facility Tour

5.2 Discussion/Possible Action regarding the purchase of a Backhoe

5.3 Discussion/Possible Action on Debt Management Policy for the District

5.4 Discussion/Possible Action on a Reserve Fund Policy for the District

5.5 Discussion/Possible Action on FY 2018-2019 Salary Schedule

Agenda, September 27, 2018

- 5.6 Discussion/Possible Action for Job Description Support Specialist
- 5.7 Discussion/Possible Action for Recreation Supervisor
- 5.8 Discussion/Possible Action regarding Resolution #2018-273-Revised, A Resolution Establishing the Appropriations Tax Limits For Fiscal Year 2018-2019

6. Special Announcements –

7. Consent Calendar –

- a) Approval of the minutes of the regular board meeting of August 23, 2018.

8. Financial Report –

- a) Approval of District check registers.
- b) Review of District financial report.
- c) Approval of District miscellaneous journal entries.

9. Information Technology –

- a) Review of the District Information Technology report.

10. Division Reports – General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities.

10.1 General Manager –

- a) Update on Regional Park parking study.
- b) Update on town community master-planning for facilities in the community.
- c) Update on new skate park.
- d) Grant from Martis Camp Foundation to purchase snow blower attachment for the ice rink.

10.2 Recreation Division –

- a) Review of monthly division report.
- b) Review of marketing report.

10.3 Park Division –

- a) Review of monthly division report.
- b) Update on fall facility projects.
- c) Update on Facility Condition Assessment.

11. Board Subcommittees –

- 11.1 Finance/Audit Committee (Standing Committee – Tanner and Hansford).
- 11.2 Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner).
- 11.3 Ice Rink Expansion Project (Ad Hoc Committee – Werbel).
- 11.4 Aquatic Center Operating Costs Assessment (Ad Hoc Committee – York and Kates)

12. Additional Matters of Interest to Board Members – Board members may make a brief announcement or report.

13. Adjournment –

Agenda posted and mailed on September 21, 2018

Brandon Perry, HR Manager and District Clerk

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact Brandon Perry, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will

enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104
ADA Title II)