



TRUCKEE-DONNER

Recreation & Park District

Inspiring Creative Active Lives for a Healthy Mountain Community

Regular Meeting Notice
Truckee-Donner Recreation and Park District Board of Directors
Thursday, June 25, 2020, 6:00 P.M.
Truckee Community Recreation Center, 10981 Truckee Way

Note: This will be a live meeting at the Community Recreation Center

Community Participants will enter from the courtyard adjacent to the community rooms at the Community Recreation Center. The public is encouraged to wear a face covering while participating in the meeting. The room will be set up to provide social distancing of six feet.

The Board of Directors welcomes you to its meetings; your interest is encouraged and appreciated. Copies of the agenda and correspondence may be obtained at the District office.

Members of the public can also attend via: <https://tinyurl.com/TDRPDboardmeeting6-25-20>

The meeting is being produced through Microsoft Teams, but you do not need to install any software to view, simply follow the directions below:

- 1) Click the link above to open meeting in a web browser
- 2) Click "Watch on the web instead"
- 3) On next screen click, "Join anonymously"
- 4) To ask a question on any current agenda item, click the "ask a question" button on the "Live event Q&A" sidebar

Public comment will be accepted prior to the meeting via email at board@tdrpd.org, and during the meeting with the stream's Q&A feature on any item on the agenda until the Board president closes public comment on each item.

Agenda

1. **OPEN MEETING – 6:00 P.M.**
2. **Roll Call**
3. **Public Comment** – This is the opportunity for members of the public to address the board on any matter not on the agenda. Please state your name for the record. Comments are limited to three minutes in order for all interested parties to have an opportunity to speak. No action shall be taken by

the board on items not appearing on the agenda (Government Code Section 54954.2 – Brown Act). The board may choose to acknowledge the comment or, where appropriate, briefly answer a question,

refer the matter to staff, or set the item for discussion at a future meeting. District meetings are recorded for transcription purposes.

Agenda Item Process – The board will follow the process below on each agenda item:

1. Staff report.
 - a) Questions from the board to staff.
2. Applicant presentation.
 - a) Questions from the board to the applicant.
 - b) Public comment – Limited to three minutes.
 - c) Board deliberations and discussion.
 - d) Board action (if action needs to be taken).

4. Unfinished Business .

5. New Business

- 5.1 Discussion/Possible Action regarding Employee Retirement Audit Report
- 5.2 Request by Town of Truckee to defer mitigation fees for the Frishman Hollow #2 subdivision project
- 5.3 Discussion/Possible Action regarding Resolution # 2020-288 - Resolution calling General District Election – Nevada County
- 5.4 Discussion/Possible Action regarding Resolution # 2020-289 - Resolution calling General District Election – Placer County
- 5.5 Discussion/Possible Action regarding Resolution # 2020-290 - Resolution requesting collection of charges on tax rolls pursuant Truckee Donner Recreation and Park District Ordinance #13 for FY 2020-21 – Nevada County
- 5.6 Discussion/Possible Action regarding Resolution # 2020-291- Resolution requesting collection of charges on tax rolls pursuant Truckee Donner Recreation and Park District Ordinance #13 for FY 2020-21 – Placer County
- 5.7 Discussion/Possible Action regarding Policy #242 Reference and Information Requests
- 5.8 Discussion/Possible Action regarding new District Job Descriptions
- 5.9 Discussion/Possible Action regarding Resolution # 2020-292 establishing the appropriations tax limits for FY 2020-2021
- 5.10 Discussion on District financial position as a result of the Corona Virus Pandemic
 - a) Discussion of Cost of Living Adjustment for employees for FY 2020-2021

6. Special Announcements

7. Consent Calendar

- a) Approval of the minutes of the regular Board meeting of May 28, 2020.

8. Financial Report –

- a) Approval of District check registers.
- b) Review of District financial report.
- c) Approval of District miscellaneous journal entries.
- d) Accounting Manager Division Report.

9. Information Technology –

10. Division Reports –

General Manager, Recreation Superintendent, and Park Superintendent may make a brief report on their activities

10.1 General Manager

- a) Annual Board/Staff planning retreat
- b) Review of status of open and closed District facilities

10.2 Recreation Division

- a) Review of monthly division report
- b) Review of District program offerings
- b) Marketing report

10.3 Park Division

- a) Review of monthly division report
- b) Update on summer projects
- c) Update on Facility Condition Assessment for facilities of the District

11. Board Subcommittees

11.1 Finance/Audit Committee (Standing Committee – Hansford and Wasley).

11.2 Comprehensive Facility Condition Assessment (Standing Committee – Werbel and Tanner).

11.3 District Land Use (Ad Hoc Committee – Werbel and Wasley).

12. Additional Matters of Interest to Board Members

Board members may make a brief announcement or report.

13. Adjournment

Agenda posted and mailed on June 19, 2020.

David Faris, HR Manager/District Clerk

NOTE: In compliance with the American with Disabilities Act, if you need special assistance to participate in this meeting, please contact David Faris, District Clerk, at 530-582-7720. Notification 48 hours prior to the meeting will enable TDRPD to make reasonable arrangements to ensure accessibility to this meeting. (28 CFR 35.102-35.104 ADA Title II)