Public SSO – Steps to Log-in for the First Time as a Pre-Existing User

- Visit our Catalog at https://secure.rec1.com/CA/tdrpd/catalog
- Click the red 'Log In with Email' button in the upper left corner
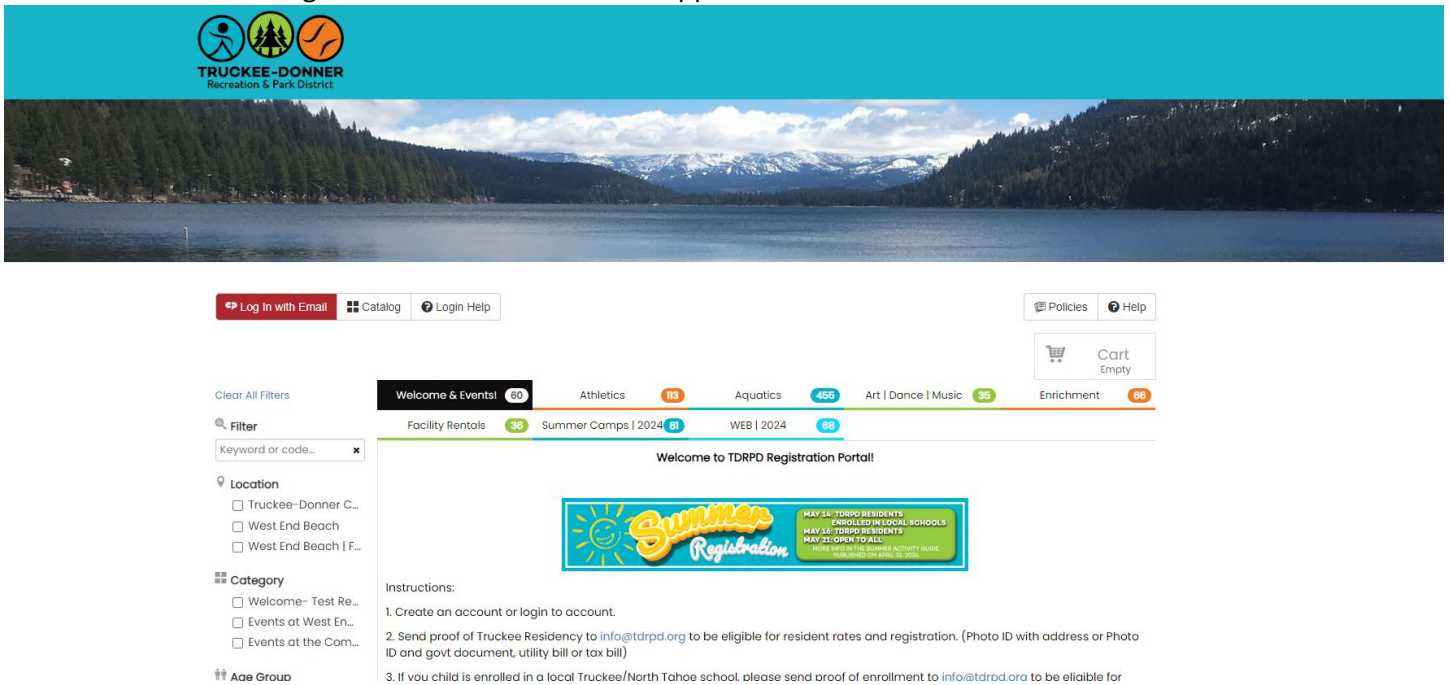
- Enter the email associated with your account
- Click 'Continue'
- Enter your old password
- Click 'Sign In'
- The system will have just emailed you a confirmation email
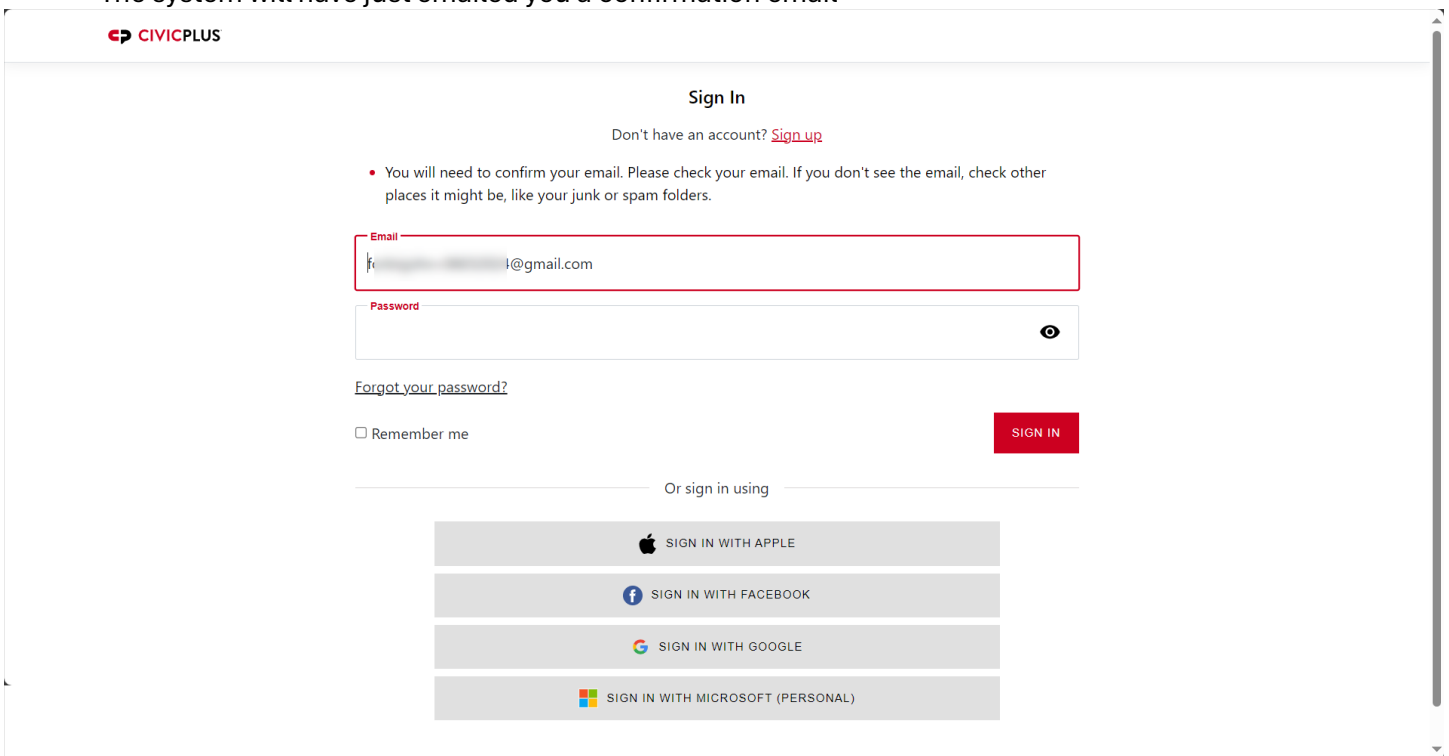
- Check your email and open the email with the subject 'Confirm your email' from 'noreply@civicplus.com'

⊂⊃ CIVICPLUS

Hello John Doe,

Thank you for signing up for a new account. Please validate your account by pressing the validation button, or copy and paste the link below into your browsers address field.

Validate Account

https://cpauthentication.civicplus.com/Identity/Account/ConfirmEmail?UserId=2c8d155d-ef04-4e95-aa62-d998d6449f22&Code=MzU2OTIz&ReturnUrl=aHR0cHM6Ly9zZWN1cmUucmVjMS5jb20vS1MvY2l2aWNyZWMtaWEt1mb3JiaXMvZGFzaGJvYXJk

- Click the 'validate account' button or the red URL
- Enter your email and choose a new password then click 'reset'
- You will then be redirected back to https://secure.rec1.com/CA/tdrpd/catalog

CIVICPLUS

Reset password

Email

f█████████████████l@gmail.com

Your password needs to be sufficiently long and unique to be secure. New passwords cannot match the 4 most recently used passwords. All passwords are compared against a list of more than half a billion passwords from previous data breaches to ensure security.

Your password must be at least 8 characters in length and contain characters from both of the following categories:

- English characters (a through Z)
- Base 10 digits (0 through 9)

Password

•••••••••••••• 👁

Confirm password

•••••••••••••• 👁

RESET

- Once you see the 'Email Confirmed' message, click the option to 'sign in' as this will take you back to the public page where you can sign-in using your new account credentials.